



Minutes Wash House January 24th 2022

Meeting held on zoom 6pm

Part 1 – Open Business

Present:

Jayne Saywell (Treasurer) (JS)
Gica Loening (Secretary) (GL)
Lynn Aitchison (LA)
Elaine Briggs (Chair) (EB)
Barbara Middleton (BM)
Elaine Armstrong (EA)
Jo Turbitt (JT)

Apologies:

Claire Roden (CR)
David Scott
Elaine Briggs (Chair) EB

Agenda

Approval of Previous Meeting Minutes -All

- Previous Actions
- Chair Report (Not available)
- Treasurer's Report – Jayne Saywell
- Let & Bookings Update
- Community Connections
- AOB
- Next Meeting



TREASURERS REPORT (in PP presentation format. Its attached to these minutes.

Current payments going out remain low due to less activity. JS discovered that debt collectors demanding £1,565 for PPL License. Jayne has queried as no music played during pandemic / lockdown. Gica to investigate what license is needed for and when.

CHAIRS REPORT :

Not available

Actions (Status are: New, Ongoing, Complete, Rejected)

Actions not reviewed at this meeting due to time constraints on ZOOM. However they have been left on the minutes to ensure that they are not overlooked once meetings get back to normal.

No	Date Raised	Description	Action/Update	Action With	Status
5	19/2/19	Bins -Investigate the cost and whether council would require us to pay for uplift too? We should refute their suggestion as we are a public building.	12/11/19 – Gica get larger grey bins from CEC 14/1/20 – EB to email Gica info again 12/05/21 No development 27/09/21 No development 24/01/2022 No development	GL/EB	Ongoing Argh
9	19/2/19	photos of each committee member for both website and for committee info to be posted up in foyer.	photos of Jayne and Elaine A needed 12/05/21 Still needed? 27/09/21 No development but would be nice! 24/01/2022 same as above	BM & LM	Ongoing
23	19/3/19	Committee Training: EVOC is able to deliver free training	Gica has emailed EVOC re Tuesdays. Will follow up again 27/09/21 On hold 24/01/2022 Been dropped until face to face meetings resume	GL	Ongoing
27	21/5/19	Front door bells	Wrong Fire doors put in. Elaine to ask for outer buzzer to open the fire doors. EB Asked for auto open on approach, still denied. 27/09/21 24/01/2022	EB	Complete Ongoing
59	13/8/19	Barbara’s art panels	Barbara has costed the missing art panels and will present to committee 24/01/2022 Is this ongoing?	BM	Ongoing
60	13/8/19	CCTV Issue	There actually is an unplugged CCTV in between front doors. EB to look into costs to get it wired up, after discussion with Inch CC who have one. 24/01/2022 Dropped?	EB	Ongoing or dropped?
61	13/8/19	Decor and Signage	1. 12/05/21 Gica to look into tree purchase and building of planter, for opening of WH 24/01/2022 Gica made presentation to Tool Library for building of planters and raised	GL	1.Ongoing



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			<p>beds in garden. Unfortunately bid unsuccessful.</p> <ol style="list-style-type: none"> 2. LA – lamp post sign for Was House – replace? Council has agreed to replace but will charge WH. Will cost 300 3. Jayne offered a large palm plant for indoors 	<p>LA JS</p>	<p>2.Complete 3.Complete</p>
67	10/9/19	New website action' for website to encourage people to see the potential for hiring. GL to progress.	<p>Lindsay Perth has moved materiel to Square Space</p> <p>12/05/21 Gica to get update from Lindsay</p> <p>24/01/2022 On hold for now</p>	EB LP	On hold
78	12/11/19	Management of Centre	<p>Wide ranging discussion on future of centre and pressures on the cttee. Jayne has arranged with a facilitator to work with cttee. On hold until after AGM</p> <p>27/09/21 did not discuss this time</p> <p>24/01/2022 Not discussed til we can meet face to face</p>	JS	Ongoing
84	22/9/2021	Weekend Lets	<p>Limited keys to be available going forward. The committee agreed proposal that management cttee members should continue to hold keys , along with main groups, and that trust should be recognised by CEC. EB to propose this to Seth. 27/09/21</p> <p>24/01/2022 Update needed</p>	All	Ongoing
85	22/9/2021	Garden Rubbish	<p>EB to conact Seth again to see if council will remove rubbish. Agreed that if no definite date by end of November, we will arrange private removal – `man with van ` etc. 27/09/21</p> <p>24/01/2022 Rubbish now removed</p>	EB	complete
86	22/9/2021	Contact Remakery for youth group	<p>No progress this month 27/09/21</p> <p>24/01/2022 ongoing</p>	BM	ongoing
87	22/9/2021	Has the boiler been fixed?	<p>EB to check with LD/SH 27/09/21</p> <p>24/01/2022 still to be fixed</p> <p>Stop press Feb 10th – boiler now fixed</p>	EB	Complete
89	22/9/2021	Covid Questions	<ol style="list-style-type: none"> 1. GL raised question as to when we can stop doing touch point cleaning, EB to raise with Seth. Agreed that this is not the proven science. Lynn spends considerable time (while paying for the hall at same time) cleaning chairs in between dog groups. We request that CEC updates us on this protocol, as feeling it to be unnecessary. 2. Does enjoy a ball's CR need to wear a mask, EB to raise with Seth. 3. How will heating the centre work with the doors and windows open, EB to raise with Seth. <p>Cttee discussed heating issue and would like to request CEC to come and service the main hall heater as its very noisy and problematic to turn off. No immediate solution winter issue of keeping windows open and heating on. Agreed thatw e would stick to the max numbers (20 for hall and 6 for art room) as top windows don't open in hall . 27/09/21</p> <p>24/01/2022 Issues ongoing tho recent BUG meeting held (EB attended)</p> <p>(As of 10th Feb BUG meeting we can now increase number of lets with 15 min gap between.)</p>	EB	Ongoing



1. Lets Update

The five current groups continue to meet weekly. Agreed to set up rota for checking emails to WH as many had gone unanswered. Rota to include: Lynn, Jayne, Jo, Elaine A.

2. SCIO Update

LA has worked hard on this and latest version nearing completion

3. Youth Club

The youth grant was pretty much taken care of with activities put on by Alan. Alan has now left and no replacement so far.

4. Keys

The council wish to change the yale lock and limit the number of keys to 5 or 6 for use by the centre. This will create some problems for weekend lets as there will be no FM at that time. The committee have decided to place a holding on weekend lets till a solution can be found. This situation continues and more discussion with council required. The cttee would like to retain the keys that they have and also keep keys for main groups that use the centre. LA suggested that Caretaker hours (18 per week) could be used for groups who don't have acces to the building and that groups that are led by management ctee members, could free up caretaker time, by opening and shutting the building themselves. Action no 84



5. Community Connections

- Heart Talk Party event in December was cancelled.
- Portobello Community Fridge has been in liaison with WH. Lynn A and Linda emptied freezers and disposed of old food. The fridges are now ready to receive food from Community Fridge project. Food is distributed every Saturday 11am outside the Town Hall. Agreed good to develop further link and stay involved with this project.
- Architecture students to visit the WH to develop their own potential vision for building. Gica to receive the group.
- Jo T has been involved in production of Party Recipe Book, which celebrates the food traders. This can be promoted through the Wash House
- Agreed for need for social media volunteer for WH

6. AOB

Request from David Scott that we resume face to face meetings instead of zoom

7. Date of next meeting 6.00pm Monday 21st February 2022 Zoom ?
