



Minutes Wash House March 28th 2022

Meeting held at Wash House 6.30pm

Part 1 – Open Business

Present:

Lynn Aitchison (LA)
David Scott (DS)
Elaine Briggs (Chair) EB
Barbara Middleton (BM) (from 6:30pm)

Apologies:

Gica Loening (Secretary) (GL)
Elaine Armstrong (EA)
Claire Roden (CR) Jayne Saywell (Treasurer) (JS)
Maureen Childs (CIr)
Mary Campbell (CIr)

Agenda

Approval of Previous Meeting Minutes -All

- Previous Actions
- Chair Report
- Treasurer's Report – Not available
- Let & Bookings Update
- SCIO application update
- Youth Club
- AOB
- Next Meeting

CHAIRS REPORT

1. We are still having some inconsistencies with the presence of FM for lets, I have emailed Seth to try to address the issue.
2. Emailed Seth re bigger bins.
3. Emailed Seth re planter and this needs to be approved by Operational Estates
4. Contacted Andrew who previously covered our weekend one off lets and he has not responded. I think we have to assume that he is no longer interested.
5. New lets

| Group | Venue | Day | Date (2022) | Times | Long Term/ ongoing | One Off | Access By |
|-------------------|--------------|------------|--|---------------|-------------------------------|----------------|------------------|
| Knitting for kids | Art Room | Wed Fri | 13 th April 22 th April | 10:00 – 16:00 | | Yes | |



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|----------------------------------|--------------|-----|------------------------|---------------|-----|-----|----|
| Knitting for kids | Youth Lounge | Thu | 28 th April | 15:30 – 17:00 | | Yes | |
| Knitting for kids | Youth Lounge | Fri | 29 th April | 13:30 – 15:00 | Yes | | |
| Sing in the city | Main Hall | Thu | 28 th April | 09:50 – 12:10 | Yes | | |
| burlesque fitness class (Lauren) | Main Hall | Mon | 4 th April | 18:00 – 21:00 | | | FM |
| Musicians (Marit Falt) | Art Room | Fri | 9 th April | | | Yes | |
| Musicians (Marit Falt) | Art Room | Sat | 15 th April | 10:00 -17:00 | | Yes | |

TREASURERS REPORT

(Treasurer not available for the meeting)

Actions (Status are: New, Ongoing, Complete, Rejected, On Hold)

| No | Date Raised | Description | Action/Update | Action With | Status |
|----|-------------|---|--|-------------|---------|
| 5 | 19/2/19 | Bins -Investigate the cost and whether council would require us to pay for uplift too? We should refute their suggestion as we are a public building. | 12/11/19 – Gica get larger grey bins from CEC 14/1/20 – EB to email Gica info again 12/05/21 No development 27/09/21 No development 24/01/2022 No development 28/02/2022 Elaine to takeup with Seth 28/03/2022 EB has emailed Seth (and suggesting bigger bins). | EB | Ongoing |
| 9 | 19/2/19 | photos of each committee member for both website and for committee info to be posted up in foyer. | Photos of Jayne and Elaine A needed 12/05/21 Still needed? 27/09/21 No development but would be nice! 24/01/2022 same as above 28/02/2022 leave this for the moment, placed on hold | BM & LM | On Hold |
| 23 | 19/3/19 | Committee Training: EVOC is able to deliver free training | Gica has emailed EVOC re Tuesdays. Will follow up again 27/09/21 On hold 24/01/2022 Been dropped until face to face meetings resume 28/02/2022 Leave until we recruit more members (placed on hold) | GL | On hold |
| 27 | 21/5/19 | Front door bells / Fire doors | Wrong Fire doors put in. Elaine to ask for outer buzzer to open the fire doors. EB Asked for auto open on approach, still denied. 27/09/21 24/01/2022 ongoing 28/02/2022 Elaine to speak with Seth | EB | Ongoing |
| 59 | 13/8/19 | Barbara's art panels | Barbara has costed the missing art panels and will present to committee 24/01/2022 Is this ongoing? 28/02/2022 ongoing | BM | Ongoing |



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|----|------------|--|--|--------|--------------------------|
| 61 | 13/8/19 | Decor and Signage | 12/05/21 Gica to look into tree purchase and building of planter, for opening of WH 24/01/2022 Gica made presentation to Tool Library for building of planters and raised beds in garden. Unfortunately bid unsuccessful. 28/02/2022 Elaine to let council know we are proceeding with landscaping (planters). Gica to liaise with Ross on sizing and costs. | GL/EB | On hold |
| 67 | 10/9/19 | New website action' for website to encourage people to see the potential for hiring. GL to progress. | Lindsay Perth has moved materiel to Square Space 12/05/21 Gica to get update from Lindsay 24/01/2022 On hold for now 28/02/2022 Gica to speak to Lindsay again about doing website | GL | On hold |
| 84 | 22/9/2021 | Weekend Lets | Limited keys to be available going forward. The committee agreed proposal that management cttee members shoud continue to hold keys , along with main groups, and that trust should be recognised by CEC. EB to propose this to Seth. 27/09/21 24/01/2022 Update needed 28/02/2022 Ongoing | All | Ongoing |
| 90 | 28/02/2022 | Porty Food Project | Hazel from food project was invited to speak to the committee about linking with the WH. Discussion around moving the WH freezers to be more accessible for the public. Conversation about potential links with the Youth Group and future youth café. Jayne will give them access on Fridays for drop off for now. 28/3/2022 Jayne not present for update | JS | Ongoing |
| 91 | 28/02/2022 | Room Booking Hire agreements | We agreed to review room booking hire arrangements annually. Find risk register and send to Jayne. | ALL/EB | Deferred to next meeting |
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1. Lets and Bookings update

Email check on the WH email to be continued, although some confusion re access details.
 EB confirmed sign in and password
 Rota for April is as follows:
 Jayne, Elaine A, Lynn, Elaine B

2. SCIO Application Update

Automated response received from OSCR re receipt of our submission.

3. Youth Club

Update : Ongoing issue of sickness absence of allocated youth worker.
 Concern was expressed re how quickly the funding needs to be used, and if arrangements need to be made that do not involve the absentee youth worker.
 BM suggested offering 3 X 2 hour sessions aiming to produce a documentary type video.



Online meeting provisionally scheduled for Thursday 31st March for Treasurer update re the funding/ EVOG.
(This meeting later cancelled)

4. AOB

No further business

5. Date of next meeting

6.30pm Monday 25th April 2022 at WH